



**HEADQUARTERS
CIVIL AIR PATROL NORTH CAROLINA WING
UNITED STATE AIR FORCE AUXILIARY**
PO BOX 2082
Burlington NC 27516-2082



20 October 2018

MEMORANDUM FOR NCWG ENCAMPMENT CADET STAFF APPLICANTS

FROM: ENCAMPMENT COMMANDER

SUBJECT: Encampment Weight and Grooming Standards Policy

1. This policy applies to all CAP cadets attending the encampment and to CAP senior member participants wearing AF style uniforms. CAP Manual 39-1, *CAP Uniform Manual*, requires all senior members wearing AF style uniforms and all cadets to comply with all weight and grooming requirements as described in the referenced manual.
2. Since the encampment is held on the United States Air Force Academy and other military installations, there will be a large number of active duty military personnel in proximity throughout the encampment week. This makes it especially important to comply with CAP grooming standards so that our members display the best possible image at all times. Therefore, the following policy will be enforced:
3. Haircuts/hairstyles of all encampment participants arriving at the encampment site must meet the haircut and grooming standards of CAPM 39-1 at the time of in-processing and throughout encampment. If any haircuts/hairstyles do not meet the standards or will not continue to meet standards throughout the week, these participants will not be allowed to check in.
4. The following paragraph is taken directly from CAP Manual 39-1, 1.2.3.2. *CAP Uniform Manual*. Cadets will wear the USAF-style uniforms as outlined in this manual as a key component of their cadet experience. However, cadets over age 18 who are not eligible to wear the USAF-style uniforms due to not meeting weight standards are authorized to wear all Corporate-style uniform combinations, except the Corporate Working Uniform since it does not allow for wear of rank.
5. If a member arrives and does not meet these standards, they will be sent to the barbershop or beauty parlor, at their own expense, to have hair cut or styled to meet standards. If they refuse to comply, they will not be allowed to in-process and will be sent home. No refund of encampment fees will be made. Any member not meeting CAPM 39-1 weight standards will not wear AF style uniforms.
6. See CAPM 39-1 to clarify required weight and grooming standards. Please direct any questions about this policy to Major Michael Willis, Commandant of Cadets, at mwillis@ncwgcap.org.

A handwritten signature in black ink that reads "Brendan P. Kearns".

BRENDAN P. KEARNS, MAJ, CAP
Encampment Commander