



NORTH CAROLINA WING CADET ADVISORY COUNCIL
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
PO Box 2082
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02 March 2019

MEMORANDUM FOR NCWG CADET ADVISORY COUNCIL REPRESENTATIVES

FROM: C/Capt Ashlyn Wells, NCWG CAC Recorder

SUBJECT: CAC Meeting Minutes for 09 February 2019

1. OPENING BUSINESS

a. Roll Call

- i. C/Maj Cuozzo (NC-019 Primary)
- ii. C/CMSgt Heckel (NC-024 Primary)
- iii. C/CMSgt Goncalves (NC-124 Primary)
- iv. C/1st Lt Huddleston (NC-153 Primary)
- v. C/1st Lt Roach (NC-048 Primary)
- vi. C/CMSgt Kehrer (NC-145 Primary)
- vii. C/1st Lt Lord (NC-150 Primary)
- viii. C/1st Lt A. F. Wells (NC-301 Primary)
- ix. C/1st Lt Randolph (NC-079 Primary)
- x. C/2d Lt A. Thibodeaux (NC-160 Primary)
- xi. C/MSgt Horton (NC-022 Assistant)
- xii. C/Capt Vermillion (NC-022)
- xiii. C/2d Lt Orgain (NC-052 Primary)
- xiv. C/CMSgt Wright (NC-307 Primary)
- xv. C/TSgt Hornfeck (NC-307 Assistant)
- xvi. C/1st Lt Fryrear (NC-007 Primary)
- xvii. C/CMSgt Nazzaro (NC-170 Primary)
- xviii. C/CMSgt Endre (NC-170 Assistant)
- xix. C/MSgt Wooters (NC-107 Primary)
- xx. C/CMSgt Politoski (NC-107 Assistant)
- xxi. C/Maj Perkins (NC-111 Primary)
- xxii. C/2d Lt Hoelscher (NC-111 Assistant)
- xxiii. C/2d Lt Haynes (NC-162 Primary)
- xxiv. C/2d Lt Ross (NC-300 Primary)
- xxv. C/Maj Clouse (NC-300 Assistant)

- xxvi. C/Lt Col Green (NC-057, MERCAC Assistant)
 - xxvii. C/Lt Col Matthews (NC-082, CAC Chair)
 - xxviii. C/Capt M. Thibodeaux (NC-160, CAC Vice Chair)
 - xxix. C/Capt A. M. Wells (NC-007, CAC Recorder)
 - xxx. Maj Hallihan (NCWG CAC Senior Advisor)
- b. Region CAC Briefing (C/Lt Col Green): Colonel Green gave a brief update on the NCWG proposals that are still awaiting Region and National CAC approval. He also described the three main committees currently at MERCAC - C/Lt Col McDaris is heading a committee that talks about transitioning from CAP to a military career, C/Lt Col Green is doing the same for a committee about transitioning from CAP to cyber careers, and MERCAC also has one for transitioning from CAP to careers in aviation.
 - c. Approval of 13 January Minutes. C/Capt Wells opened the floor to questions or feedback on the previous meeting's minutes. There was no response received, so C/Lt Col Matthews entertained a motion to approve the minutes. C/1st Lt A. F. Wells motioned to approve the minutes and C/2d Lt A. Thibodeaux seconded the motion.

2. REGULAR BUSINESS

- a. Public Speaking Class (CAC Top 3): C/Capt M. Thibodeaux started out by giving pointers of what to and to not do while presenting. First of all, if there is a podium available, don't lean on it, and don't hide behind it either. Don't just memorize your speech, because you won't have a very strong variety of inflections and won't pause in places where it's necessary. Make sure to use your hands for gestures, and project your voice so that everyone can hear you. *Know* your subject matter, don't just fake confidence in what you're saying. Make sure to look around the room, and don't just stare at one person the whole time. C/Capt Wells made a couple of additions: as an example from personal experience, be conscious of what you're doing with your hands. Don't hold them together in front of you the whole time or fidget with them or play with your ring the whole time (if you wear one). Make sure to use hand and arm gestures, because it displays that you are confident in what you are saying, and having self-confidence makes your audience more likely to listen and be engaged. Some people are naturally very nervous about public speaking, which is entirely natural. If you aren't confident that your presentation will go well, that's a situation where putting on an air of confidence (even if it isn't actually true) may help you - not only does it boost your morale and encourage you to do better than you anticipate you will, it also assures the audience that you know what you're talking about, and they won't have any reason to believe otherwise.
- b. Committee presentations
 - i. NCWG Honor Society (C/Maj Clouse): First, Major Clouse stated his purpose for this committee, which is to receive permission to start an Honor Society for cadets

in NCWG. He then moved into background information on Honor Societies in other Air Force-affiliated programs (AFROTC, USAFA, and AFJROTC, specifically), and that other Wings have Honor Societies (West Virginia, Florida, and Alabama, to name a few). The purpose of having an Honor Society is to allow cadets to earn recognition in a number of areas, including academic excellence - both in and outside of CAP, leadership skill, and their commitment to volunteer service. Being in the NCWG Honor Society may also give cadets unique opportunities, including extra community service projects, military aircraft flights, and opportunities to meet with elected government officials, military officers, and/or others. Major Clouse then summarized the requirements for becoming a member of the Honor Society, the structure, and a couple of challenges that the Honor Society and its members may encounter (all of which can be found in the proposal itself). Then C/1st Lt A. F. Wells motioned to vote, and C/1st Lt Fryrear seconded it. The proposal passed with 17 affirmative votes and 2 negative.

- ii. Expanded Report Permissions (C/2d Lt Orgain): Lieutenant Orgain started off by discussing the purpose of this proposal and why it is necessary. The purpose, generally, is to give appropriate cadet staff members at the squadron level read-only access to the promotion track reports for the squadron, so that they can better understand exactly what tests need to be administered and for whom. Giving cadet staff (such as the Cadet Command Staff) this access allows them to be more proactive in planning for their meetings so that they can make the most efficient use of what time they have to complete the necessary tasks. Overall, the cadet program within squadrons should be cadet-run, with monitoring from senior members. At this point in time, cadets cannot fully perform that role because they do not possess the necessary access to plan the cadet staff interactions during meetings without senior member intervention to give them the required information. C/Maj Clouse motioned to vote, and C/2d Lt A. Thibodeaux seconded the motion. The proposal passed with 16 affirmative votes and 3 negative.
- c. Visit from Col Heinlein (MER Commander). First, Colonel Heinlein asked the cadets at the table to introduce themselves. Once introductions were completed, he gave some information on his personal history, including his career in the United States Air Force and where he now works in Delaware as a flight instructor. He also spoke about the purpose of CAC and emphasized that cadets involved there are learning practical leadership skills that will help them in their future careers, and encouraged interested cadets to really consider aviation careers because there is a general lack of pilots in the US that needs to be remedied. He mentioned that around 75% of the eligible US population cannot join the military due to low levels of physical fitness, and praised the cadets for being proactive in the Cadet Program in order to better themselves as individuals. Afterward, he opened the floor to the cadets for questions.

d. Committee Reports

- i. Support Staff Training (C/CMSgt Endre). Currently, Chief Endre is gathering what questions to ask senior members to get more information on how we can implement this idea and is looking for more cadets who have been involved in staff training before. (C/1st Lt Fryrear joined this committee.)
- ii. Cadet Medic Advancement (C/1st Lt Randolph). The committee met in the morning with some of the Wing Health Services staff to discuss the committee's current proposal and see how they can assist Wing efforts that are similar. The focus of the committee has shifted and we are working with senior members to improve it. In general terms, without making any guarantees, we are planning to work towards a program that will allow cadets to earn a medical qualification that is recognized within the state of North Carolina.
- iii. Honest Recruitment Pamphlet (C/1st Lt Randolph). C/Capt A. M. Wells has taken over as Chair, and Lieutenant Randolph is working with her to complete the edit suggestions from Lt Stange so that we can get the updated version approved and sent out.
- iv. Functional Wing Calendar (C/Maj Perkins). Major Perkins is still working on research for the committee and thus is not ready to present the proposal yet. She is looking into the calendar templates used for most squadron websites to get more ideas and will take any additional suggestions or information.
- v. Wing Cadet Staff Positions (C/2d Lt A. Thibodeaux). Currently, we are looking into Group-wide positions where teams of two cadets and a senior member would go around to each of the squadrons in that Group to evaluate what they are/are not doing well or in accordance with the Cadet Program requirements. There would be an objective standard for grading that would be administered at each individual squadron, and feedback would be provided to the necessary squadron staff.
- vi. Cadet Commander's Pocket Guide (C/2d Lt Haynes). Lieutenant Haynes has read the Unit Commander's Guide and hopes to do something similar, but more innovative with useful information specific for cadet commanders. She plans to send the proposal to her committee, Top 3, and Senior Advisor for review as soon as possible.
- vii. Aircraft Maintenance Activity (C/CMSgt Wright). Chief Wright didn't have much more information to share, as she has had very little time to do extra research due to school. She would appreciate any assistance in gathering more information for a proposal.
- viii. Encampment Reform (C/Maj Cuzzo). Major Cuzzo briefly mentioned the research process he had gone through for this committee and announced that he would like to table the committee, as he had found information that he felt answered

his questions to a great extent already existed. He moved to table the committee, and C/CMSgt Nazzaro seconded it.

- ix. Ground Team Activity (C/1st Lt Fryrear). Lieutenant Fryrear announced that he would like to table the committee, as he has not been able to devote enough time to it and feels that there is really not much reason to implement such an activity within the Wing. C/CMSgt Nazzaro volunteered to take over as Chair to see what he could get done with it, and the adjustment was approved.
 - x. Public Relations (C/1st Lt Lord). Since last meeting, there are two new members: C/1st Lt E. Taylor and C/CMSgt Nazzaro. Currently, Lieutenant Lord is looking into the possibility of making a television ad for CAP to get more information out about the program.
- e. Promotion Announcements
 - i. C/MSgt Trey Horton
 - ii. C/CMSgt Isabella Wright
 - iii. C/CMSgt Corbin Endre
 - iv. C/2d Lt Zach Fernandez
 - v. C/1st Lt Natalia Randolph
 - vi. C/1st Lt John Paul Fryrear

3. CLOSING

- a. Upcoming Events
 - i. NCWG Spring RTW: 5-7 April 2019
 - ii. NCWG Summer Encampment: 15-22 June 2019
- b. C/CMSgt Endre motioned to adjourn at 1551 and was seconded by C/1st Lt Roach.

//SIGNED//

ASHLYN M. WELLS, C/Capt, CAP
NCWG CAC Recorder

cc: NCWC/CC
NCWG/CP
NCWGCAP.org/CP